

ATTENTION
COURSE VERIFICATION WEEK AND
COURSE PRE-REGISTRATION
FOR DEGREE'S STUDENTS

1. For your information, Academic Affairs Division (BHEA) will be conducting Course Verification Week for Semester 1 Session 2021/2022(A211) and Course Pre-Registration for Semester 2 Session 2021/2022(A212) to all Degree's students.

2. All students please take note on the following matters:

a) COURSE VALIDATION (A211)

➤ Check and verify all registered courses for Semester 1 Session 2021/2022.

I. Students are advised to check the registered courses carefully.

II. Students who '**REJECT**' the course in course verification system are **COMPULSORY** to submit an official letter approved by the course lecturer (approved by the course lecturer whom the students '*reject*') and submit to Scheduling Unit or email to

jadual.bhea@upsi.edu.my .

- III. The '*REJECT*' notes from the students are not considered as drop course until the students submit the official letter.
- IV. Please refer to the Course Verification table as follows:

SEMESTER	COURSE VERIFICATION DATES
ALL SEMESTERS (1 – 12)	6 December 2021 (Monday) to 19 December 2021 (Sunday)

b) COURSE PRE-REGISTRATION (A212)

- Select and register courses according to the study plan (refer to faculty handbook) and the package set in the student Mysis system during the registration. ***(students are required to register according to the specified date)***
 - I. List of courses offered in Semester 2 Session 2021/2022 is available from the respective faculties and announcements in portal.
(<https://myupsi.upsi.edu.my/>)
 - II. Please visit the following website to register courses:
<https://emysis.upsi.edu.my/login.jsp>

- III. Please refer to the following Course Pre-Registration Schedule to ensure a smooth process.

SEMESTER	COURSE REGISTRATION DATES
5,6,7,8,9,10,11	27 December 2021 (Monday) to 9 January 2022 (Sunday)
1,2, 3, 4	10 January 2022 (Monday) to 23 January 2022 (Sunday)

3. For any matters and enquiries, students can contact the Scheduling Unit, Academic Affairs Division on the following lines:

015-48797985/7875/7075/7995

or

Please contact with the following staff according to the respective faculties:

FAKULTI	STAF FAKULTI	JABATAN	ALAMAT E-MAIL	NO .TEL (ext)	BHEA
Human Development	Pn.Noor Faridah bt. Mohd Saaidin	Early Childhood Education	nfaridah@upsi.edu.my	015-48797624	Pn. Hazila Mazna Zaharon Lai hazila@upsi.edu.my 015-48797985
	Pn. Siti Sarah bt Radzuan	Special Education	s_sarah@upsi.edu.my	015-48797506	
	Pn. Nazeema Mohamed bt Yusof	Psychology and Counseling	nazeema@upsi.edu.my	015-48797454	
	Pn. Nur Salniza bt Abdul Sani	Early Childhood Education	nursalniza@upsi.edu.my	015-48797606	
	Pn. Mastika Junaidah bt. Mohd Salih		mastika@upsi.edu.my	015-48797503	
Music and Performing Arts	Pn. Nor Azura bt. Arshad		norazura@upsi.edu.my	05-4506523	
	Cik Juma Aini bt Ramli	Performing Arts	juma@upsi.edu.my	05-4506523	
	Pn. Nur Atiqah bt. Salim	Music and Music Education	nur_atiqah@upsi.edu.my	05-4505563	
Arts, Computing and Industry Creative	Pn. Mawar bt Abu Hasan	Computing	mawar@upsi.edu.my	05-4505970	
	Pn.Nor hidayah bt Ahmad	Art and Design	norhidayah.a@upsi.edu.my	05-4505970	
	Pn. Nur Fauzun bt. Adam	Creative Multimedia	nurfauzun@upsi.edu.my	05-4505923	
	Cik Nurul Najiha bt.Abdul Rahim		najiha@upsi.edu.my	05-4505970/ 05-4505921	
Human Sciences	En. Mohamad Aizat b. Md Azizi	Geography and Environment	aizat@upsi.edu.my	05-4506915	En. Akmalhijaz bin Mohd akmalhijaz@upsi.edu.my 015-48797075
	Pn. Nurashikin bt Kamaruzaman	Islamic Studies	shikin.zaman@upsi.edu.my	05-4505040	
	En. Irwan Hamdi b. Mohamad	Social Studies and Citizenship	hamdi@upsi.edu.my	05-4506320	
	Pn.Norfarah Hanani bt. Abu Kassim	Moral, Civics & Character Building	norfarah@upsi.edu.my	05-4505007	
	Pn.Yanty Marhainis bt.Omar	History	yanty@upsi.edu.my	05-4505070	
	Pn.Noriah bt.Mohamad		norie@upsi.edu.my	05-4505043	
Sciences and Mathematics	Pn.Siti Khairatul Azwa bt Mohd Farok	Mathematics	azwa83@upsi.edu.my	015-48797400	
	Pn. Aryani bt Adnan	Chemistry	aryaniadnan@ict.upsi.edu.my	015-48791515	
	Pn. Parizah bt Hassan	Biology	parizah@upsi.edu.my	015-48797576	
	Pn.Nurshuhada bt. Mohd Saad	Physics	nurshuhada@upsi.edu.my	015-48797655	
	En.Anuar Azizi bin Anuar Basha		anuar_azizi@upsi.edu.my	015-48797205	

Sports Sciences and Coaching	En.Najihan bin Sallehudin	Sports Science & Coaching	najihan@upsi.edu.my	015-48797164	
		Health Science			
	Pn.Norkhairiah bt Musa	Sports Science	norkhairiah_musa@upsi.edu.my	015-48797160	
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Co-curricular Centre	En. Muhamad Shaiful bin Muhamad Raslan	Co-curricular Centre	shaiful@upsi.edu.my	015-48797700	
Languages and Communication	Cik. Nurul Sahira bt. Mohd Nor	<i>Malay Language & Literature</i>	sahiramn@upsi.edu.my	05-4506158	
	Pn.Nor Aisyah bt. Yusof	<i>Modern Language</i>	nor_aisyah@upsi.edu.my	05-4506232	
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	Pn. Norzaiti bt Samsudin	<i>Malay Language & Literature</i>	norzaiti@upsi.edu.my	05-4506458	
	Pn. Norlaila bt. Kamarudin		laila@upsi.edu.my	05-4506036	
Management and Economics	Pn.Norhaslina bt Mohamad Taharim	Economics	norhaslina@upsi.edu.my	015-48797774	
	Pn.Nor Ashira bt Abdul Rashid	Accounting and Finance	norashira@upsi.edu.my	015-48797771	
	Pn.Norshidahwati bt Mohd Noor	Business Management and Entrepreneurship	shidah@upsi.edu.my	015-48797136	
	Pn.Nurasyikin bt. Mohamad Ilas		nurasyikin@upsi.edu.my	015-48797545	
Technical dan Vocasional	Pn. Norlina bt Hazamuri	Family and consumer Science	norlina@upsi.edu.my	05-4506244	
	Pn.Mazuwa bt Mat Fathil@Ahmad Fadzil	Engineering Technology	mazuwa.m@upsi.edu.my	05-4506656	
	Pn. Maisarah bt Isa	Agricultural Science	maisarah.i@upsi.edu.my	05-4506215	
	En.Nazatul Azuwam bin Mohd Nazari		azuwam@upsi.edu.my	05-4506656	
Centre for Languages and General Studies	Pn. Nadiyah Yan bt Abdullah	Deputy Director, Centre for Languages and General Studies	nadiyah_yan@pbmpu.upsi.edu.my	015-48797932	

Pn. Siti Sarah Zulkifli
sitisarah@upsi.edu.my

015-48797985

Date of notice : 23 November 2021
Issued by : (Scheduling Unit and APEL), Academic Affairs Division
Telephone no. : 015-48797075/7995/7985

Notice valid until : 23 November 2021 until 23 Januari 2022

FLOW CHART OF COURSE VALIDATION AND COURSE PRE-REGISTRATION

